

**Application Documents For The Position Of:**

**Self Employed Chat Operator**

**With Excel Telemedia**

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Thank you for taking this first step to becoming an Operator with us.

To complete your application, follow these steps:

- Print the documents below;
- Fill in the Information Sheet with your details;
- Put one copy of the contract away safely, this is for you to keep;
- Sign the other copy of the contract ready to send back to us;
- Photocopy a proof of your address (Utility Bill, Drivers License etc...) and a proof of your age (Driving Licence, Passport, Birth Certificate);
- Send all these documents (Information Sheet, One signed copy of the contract and your proofs of address and age) to us in one of the following ways:

**By Post:**

Excel Telemedia  
61 - 63 Wandsworth High Street  
London  
SW18 2PT

**By Fax**

0870 345 8811

**By Email**

[info@exceltelemedia.co.uk](mailto:info@exceltelemedia.co.uk)

**Please remember to include all the requested documents to speed up you application**

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